

Eligibility:

Term of Office:

Purpose of the Role

In addition to the duties and responsibilities of a Trustee, the Deputy Association President will:

- x Attend meetings of the WEA Council, deputising for the President as Chair from time to time;
- x Attend the Association Conference,

9. To exercise independent judgment, and reasonable care, skill, and diligence in contributing to the Board's collective decision-making.
10. Acting together with the Board, to give firm strategic direction to WEA, setting overall policy, defining goals, setting targets and KPIs, and evaluating performance against agreed targets and KPIs.
11. To avoid conflicts of interest, and to abide by WEA's declaration of interests policy.
12. To safeguard the good name and values of WEA.
13. To ensure the effective and efficient administration of WEA.
14. To ensure the financial stability of WEA.
15. To protect and manage WEA's property and other assets, and to ensure the proper application and investment of the charity's funds.

Other trustee duties

16. To sit on at least one committee of the Board.
17. To attend all meetings of the Board and any committee on which you are a member, unless apologies have been sent in advance.
18. To scrutinise the agenda and papers in advance of any meeting, preparing to offer supportive challenge to the executive and peers in relation to business on the agenda.
19. To provide guidance and advice on matters in which you have special expertise.
20. To undertake individual and collective training in the interest of WEA's commitment to supporting trustees' skills development and up-to-date knowledge.
21. To participate in the life of WEA in order to gain insight and understanding of the interests of its beneficiaries, and the services and benefits WEA delivers to them.
22. To attend events, functions, and other meetings in the interests of WEA.

Person Specification

Essential

1. Demonstrate a strong passion and commitment to the Association, its strategic objectives, and charitable aims.
2. Experience of operating at a strategic leadership level.
3. Strong interpersonal skills, networking and relationship-building abilities, and demonstrable experience of partnership working.
4. Ability to commit the time required for the role, including participation in any training and development.
5. Willingness to undertake an enhanced DBS disclosure.

Desirable

6. Experience of governance and being part of a committee or board.
7. Knowledge of relevant sector guidance in England and/or Scotland.

Time Commitment

The expected time commitment of trustees is estimated at c. 2 days per month. Service on a committee is expected to add an additional 1-2 days per month.